



**TOWN OF OLD SAYBROOK
Harbor Management Commission**

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**HMC MEETING MINUTES
June 11, 2018 7:00 P.M.
TOWN HALL EMPLOYEE CAFETERIA**

1. Call to Order

Chairman Robert Murphy called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Robert Murphy, Chair; Paul Connolly, Secretary; David Cole; Dick Goduti; Robert Soden; and Jennifer Donahue, Interim Clerk.

Absent: Scott Mitchell, Harbor Master.

3. Citizens with Business before the Commission

Keith Neilson of Docko appeared before the commission to review proposals for two clients whose projects require the commission's signature on a DEEP Permit Consultation Form: Martin Mackay of 330 Watrous Point Road who is seeking a 40' dock extension and a boat lift and Cosmo Corigliano of 38 Watrous Point Road who is seeking a 92' dock with a boat lift. The Mackay application had reached the commission in advance of the meeting; however, the Corigliano proposal was distributed that evening. Mr. Murphy recommended that in the future Mr. Neilson email the applications in addition to the certified mailings so that the commission could distribute them more easily in advance. Mr. Neilson then answered commissioners' questions about the projects.

Mr. Soden made a motion to authorize Mr. Murphy to sign the consultation form for the Mackay proposal. Mr. Connolly seconded the motion and it was so VOTED 4-0-1 with Mr. Goduti abstaining.

The Corigliano proposal was continued to the July meeting to give commissioners a chance to review it. Mr. Murphy noted that if a special meeting arose in June the commission could add the issue to that agenda instead.

4. Approval of Minutes

The minutes of the regular meeting of May 14, 2018 were considered. A motion was made by Mr. Cole and seconded by Mr. Connolly to accept the minutes as submitted and was so VOTED unanimously 5-0-0.

The minutes of the special meeting of May 21, 2018 were considered. A motion was made by Mr. Murphy and seconded by Mr. Cole to accept the minutes as submitted and was so VOTED 4-0-1 with Mr. Goduti abstaining because he had not been present at the meeting.

5. Clerk Report

Ms. Donahue's written report was reviewed by commission members. She pointed out an error on the report noting that the Ferry Road Dock is full and does not have a remaining slip available. She asked for guidance on how to proceed with those on the wait lists who did not respond to the June 1 deadline for renewal. Commissioners agreed that those who did not respond should receive a reminder email and then be removed if they do not respond. The budget summary was also reviewed.

6. North Cove

Mr. Connolly made a motion to add Sargent Tower II of Old Saybrook to the wait list. Mr. Soden seconded the motion and it was so VOTED unanimously 5-0-0.

Replacement of the North Cove sign was discussed. Commissioners agreed that it was a good idea to replace it. Mr. Connolly agreed to draft language to appear on the sign to circulate to other commissioners for their review. Ms. Donahue was asked to look for copies of the brochures that were previously distributed relating to the rules of North Cove so that additional copies could be made and placed on the Town Dock and distributed by the North Cove Yacht Club launch.

7. Clothesline

The remaining two spots on the Clothesline have been offered to the top two people on the wait list. Both have replied that they intend to accept.

8. Ferry Road

Mr. Murphy reported that he hopes to have the bill for Connecticut River Dock & Dredge closed out in the 2017-2018 fiscal year. In anticipation of that the commission discussed credits it might be owed related to the work as well as any small unfinished details and additional materials payments that the commission might owe. Specifics included working out costs and credits for 12 extra piles that were not installed, a missing white cap, and missing ladders. There also does not appear to be new connection hardware on the floats as was contracted and the as built are not done yet. Mr. Murphy asked commission members to email him if they have any other issues that might affect the final bill.

The commission discussed whether or not to rebuild the south side of the tee portion of the dock using the extra piles acquired from the job. If the decision to rebuild is made, the job will have to go out to bid. Mr. Murphy agreed to begin working on a bid request to be presented at the July meeting.

A discussion ensued regarding boat size limits at the Ferry Road Dock. Mr. Goduti claimed the size limit was originally to be 30' and referred to the Harbor Management plan. However, for a number of years a 32' and a 36' boat have docked there. Recently a slip holder switched his 32' for a 40' boat without consulting the commission. It was agreed that this boat appeared too big for the intended purpose of the dock. Mr. Cole will speak to the boat owner about returning to his smaller boat. Also, upon further investigation, the section of the Harbor Management plan referred to by Mr. Goduti had the word "primarily" before the boat length which could mean the 30-foot limit is not a complete limitation.

9. Sheffield Street Project Planning, Bidding and Execution Discussion

Mr. Soden spoke to Miko Sullivan who provided one suggestion and some sketches regarding the Sheffield Street Dock. Other options are also available, but Mr. Soden will need more time to work with Mr. Sullivan to flesh some of those out. Mr. Murphy noted that the goal should be to have a plan by August so that work can start in the fall. Mr. Connolly reported that he has spoken with Larry Bonin who confirmed he still has the material reserved for the project. Mr. Connolly alerted him to the plan to proceed in the fall.

10. Harbor Master/Dock Master Report

In Mr. Mitchell's absence Mr. Murphy reported that the Harbor Master will have the water ready and on for Ferry Road by Thursday.

11. Correspondence

Mr. Murphy reported on his intention to review the work done by Docko related to the value of the work versus the price the commission paid. He will draft a letter to get his thoughts down and then have a discussion with commission members to ascertain whether it would be reasonable to request a refund of part of the monies paid. Some commission members felt that the fee was reasonable for the work received while acknowledging that some missteps were made.

One letter regarding a vessel change was reviewed; Mr. Mitchell has been informed of the change.

There were no Rule 11 requests.

Two DEEP applications were acknowledged by the commission: 1) 62 Vincent Avenue for a 4 jet-ski lift system on an existing dock, and 2) 17 West Shore Drive for a groin repair.

12. New Business

The racks in North Cove are for dinghies only, but interest in kayak racks has been expressed by a number of people in Town. Mr. Murphy asked commission members to begin thinking of this as a future project. Mr. Connolly reported on an area off Coulter Street that is owned by the Town and has good parking options as a possible location. Mr. Goduti suggested the area across from McDonald's as a possible location.

Mr. Soden reported that he had researched several Harbor Management Commissions across the state and the OSHMC's authority below the mean high water mark is consistent with other HMCs and state statute. Mr. Goduti disagreed. Commissioners questioned whether a legal opinion might be necessary.

Mr. Cole left the meeting at 9:59 p.m.

13. Payment of Bills

Mr. Murphy made a motion to pay \$166 to Olsen Sanitation, \$37.99 to Saybrook Hardware, and \$141.92 to Beard Lumber. Mr. Connolly seconded the motion and it was so VOTED 3-0-1 with Mr. Goduti abstaining.

14. Adjournment

Mr. Murphy made a motion to adjourn at 10:06 p.m. seconded by Mr. Connolly which was so VOTED unanimously 4-0-0.

Respectfully submitted,
Jennifer Donahue
Interim Clerk, OSHMC